

MEDWAY SECONDARY HOME & SCHOOL ASSOCIATION, INC

Meeting Minutes: March 3, 2008

Member Present: June Miller, Judy Yasi , Karen Niemczyk, Lisa Brady, Elise Kokoszka and JoAnne Muench

Call to Order: The meeting was called to order at 7:40p.m.

President's Announcements: None

Vice-President's Announcements: We have received \$719.70 in Box Top money. The paper work has been filled out and submitted to Shaw's to enable us to participate in their fund raiser in which we will receive a percent of the receipts we submit to them. It should be approved with in a month.

Treasurer's Report: Approved. We have renewed our insurance through PTO Today and one of the conditions of the contract is that a person that is not authorized to sign the checks needs to review the monthly statements. This will be done by the secretary monthly.

Secretary's Minutes: Approved with discussed changes.

Website: A meeting will be set up with our Website person to update the site.

Environmental trip: The price for next year is \$243 per child for Natures Classroom which is an increase of \$15 from last year. We will need to charge \$300 for the trip to include the increase in the cost of the buses from \$8,000 to \$8950 which does not include a gas surcharge. (The cost is \$1790 per bus). The date for the trip next year is the week of September 22, 2008. Due to the yearly increase in price, there have been some ideas for cutting the cost while still keeping a 6th grade trip; reducing the trip to three days, or going to the Cape using school buses or half the class going Monday through half of Wednesday and the other half going the rest of the week. Last year the class size was 217 and this year it is 201. If the light bulb fund-raiser is successful we may be able to lower the price next year. We would like to make \$6500 on the sale. The selling prices are \$3 and \$4.50 for the bulbs with 100% profit. Next year we are not going to pay for the subs at the school to cover for the teachers who go on the trip since it is not our trip.

Ski Program: We had a small problem this past year with information on the forms saying that we will collect the payment in full but not cash the checks until January 19, 2008, which resulted in lost interest revenue. Next year we will cash the checks when collected.

Special Purchase: Marc Davidson is requesting kiln furniture and eight boxes of clay at a cost of \$575 plus shipping for the furniture and \$201.44 for the clay which includes shipping. A motion was accepted to approve \$851.44 for these purchases. We also need

to order a plaque to dedicate the kiln to Alex Handy and the new curtains in the Middle School Auditorium

Dave Andreoni has requested \$600 to send two boys to Boys State at Stonehill College. A motion was approved for the \$600. We gave money for this last year and the Lions Club sponsored the girls.

After Prom Party: Raffles are doing fine and things are going well all around. Currently we have received \$1800 in business donations. The Roache Brothers fund-raiser is on March 21, 2008 and the Burger King fund-raiser is on March 28th. Ladies Night fund-raiser is on April 17th, 2008 and on April 19th there will be a boot drive at both exits of the Medway Commons shopping center. We need \$8,000 to run the after-prom party. We would like to display a wooden thermometer to show how far along we are in achieving our goal. A possible location is next to the Medway High School sign. Another letter will be sent to parents asking for volunteers and money and/or prize donations.

Fund Raising: On-line school supplies has offered a quick and easy fund-raising idea in which we would make 15% on supply boxes that are ordered by the parents directly from Innisbrook and shipped right to their homes. The information would go out in the August letter sent home to the parents from Mrs. LaBarre. There is a link to Innisbrook and has a one week turn-around time and the items are delivered boxed by classroom teacher.

Teacher Appreciation: The dates are Wednesday May 14, 2008 for the High School and Friday May 16th, 2008 for the Middle School.

Volunteer Appreciation: Last year the date was Wednesday May 23. Maybe we should change it to Thursday May 22, 2008. We should try to have other snacks than fried foods. Diane will look into setting the date.

Next Meeting: April 2, at 7:30 p.m., in room 115 at the Medway Middle School.

Adjournment The meeting was adjourned at 9:06 p.m.

Respectfully submitted,

JoAnne B. Muench, Secretary MSHA